

AGENDA

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, March 20, 2013 at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town council will hold a meeting open to the public on Wednesday, March 20, 2013 at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03.A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting Town Manager (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING AGENDA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA

COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON

❖ *One or two Council Members may attend by telephone*

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.

Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Speakers will be limited to three minutes each.

4. CONSENT AGENDA

ITEMS ON THE CONSENT AGENDA ARE ROUTINE IN NATURE AND WILL BE ACTED ON WITH ONE MOTION AND ONE VOTE. PUBLIC HEARING ITEMS ARE DESIGNATED WITH AN ASTERISK (*). MEMBERS OF THE COUNCIL OR STAFF MAY ASK THE MAYOR TO REMOVE ANY ITEM FROM THE CONSENT AGENDA TO BE DISCUSSED AND ACTED UPON SEPARATELY.

A. Minutes of Town Council Meeting of 3/6/13 and Workshop of 3/5/13

B. Accounts Payable Billings

5. DISCUSSION ITEMS

A. Fiscal Year 2013/2014 Budget

6. MOTION TO ADJOURN

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan, Arizona on this 14TH day of March, 2013, at _____ pm in accordance with the statement filed by the Tusayan Town Council. DATED this 14TH day of March, 2013

Melissa A. Malone
Signature of person posting the agenda

ITEM NO. 4A

TUSAYAN TOWN COUNCIL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Tuesday, March 5, 2013 at 5:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 5:03pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, the following were present:

**MAYOR GREG BRYAN
VICE MAYOR AL MONTOYA
COUNCILMEMBER BILL FITZGERALD
COUNCILMEMBER JOHN RUETER
COUNCILMEMBER CRAIG SANDERSON**

Also present were:

Tami Ryall, Interim Town Manager
Roger Brooks, Town Building Official
Melissa Malone, Town Clerk

3. DISCUSSION OF DRAFT LANGUAGE FOR THE TUSAYAN MUNICIPAL CODE

A. Chapter 7 – Building Codes

Manager Tami Ryall gave a brief overview of the last meeting which began this discussion of the Building Codes. She introduced Roger Brooks, Tusayan Town Building Official who distributed the redlined 2006 Coconino County Code Amendments with revisions from the last meeting and additional discussion points for the Council as follows:

- Part I. 1.: Manufactured Home Foundation – Coconino County has a more restrictive code on Manufactured Home Foundations than the State of Arizona. Mr. Brooks requested the Council's direction in this area. The Town would have to use the State's code in this area instead of the County's since the Town of Tusayan does not have an Intergovernmental Agreement (IGA) with the State to inspect OR the Town would have to develop an agreement with the State to inspect and issue permits. The Council discussed options, zoning, and general direction for affordability and aesthetics. The Council asked Manager Ryall to discuss stem wall requirements based on the location of the home with Town Planner Richard Turner and report back to the Council.

- On the remainder of the Code Amendments, the changes are outlined in the redlined version of the document which incorporated changes requested by the Council in the last meeting, minor clarifications, reordering of sections based on proper sequencing, deletions of duplicate information, and items up for discussion.
- Part IV: Former Councilmember Clarinda Vail made comments regarding Sections 1.A. & B, stating that not all current wells are in a commercial zone and that some temporary structures during special events may need electrical service. Roger Brooks and Manager Ryall explained that special events would be covered by Temporary Use Permits.

Mr. Brooks reported back to the Council on questions from the last workshop concerning an Energy Code. He stated that the State is currently considering a bill which would become an energy code for the state and limit a municipality's ability to impose additional codes.

Mr. Brooks and Manager Ryall will update the document with all changes and report back to Council on the questions on Part I.

Councilmember Fitzgerald asked about the design load for a bridge, listed on the last page. There was discussion about the load requirement being based on fire truck access and weight. He pointed out that the fire truck the Tusayan Fire District is planning to buy, with the help of the Town, has a greater weight than is listed here. Mr. Brooks stated that he will follow-up with the Fire Chief to make sure the appropriate requirements are listed here.

4. MOTION TO ADJOURN

Councilmember Sanderson moved to adjourn the meeting at 6:32pm. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.

ATTEST:

Greg Bryan, Mayor

Date

Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa A. Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 5, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 13th day of March, 2013.

TOWN CLERK

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, March 6, 2013 @ 5:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 5:05pm and the Pledge of Allegiance was recited.

2. ROLL CALL

MAYOR GREG BRYAN

VICE MAYOR AL MONTOYA – arrived at 5:10pm

COUNCILMEMBER BILL FITZGERALD

COUNCILMEMBER JOHN RUETER

COUNCILMEMBER CRAIG SANDERSON

Also present were:

Tami Ryall, Interim Town Manager

Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

4. INTERVIEW OF PLANNING AND ZONING COMMISSIONER APPLICANT

Janet Rosener, General Manager of the National Geographic Visitors' Center, P.O. Box 133, now living in Interim Housing in Camper Village, was interviewed by the Council. Her experience includes:

- Management
- Real Estate
- Hotel Management

Ms. Rosener's vision for the future of the Town is managed growth; keeping the small town charm without creating an amusement park atmosphere. She is aware of the time commitment required.

Mayor Bryan asked staff to look at the resolution which created the Planning and Zoning Commission to determine the term of the appointment. The Council will make a decision at the meeting on April 3, 2013.

5. PUBLIC HEARING TO TAKE PUBLIC COMMENT REGARDING USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Former Councilmember Bob Blasi, of Wildflower Loop, Tusayan, requested that the project to improve internet connectivity be given highest priority.

Manager Ryall stated that at the last meeting, the Council decided the project of constructing ADA-compliant restrooms and access would be the project proposed for CDBG funding since it did not require an income survey of the Town and was deemed to best suit the intended use of the funds.

6. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation by Coconino Community College on their activities and programs

Coconino Community College representatives Brian Harris, Coordinator, Public Information, and Dexter Albert, Coordinator, Special Initiatives, gave an overview of the activities and programs of Coconino Community College.

7. CONSENT AGENDA

A. Minutes of Town Council Meeting of 2/20/13 and Workshop of 2/20/13

B. Accounts Payable Billings

Councilmember Rueter made a motion to approve the Consent Agenda. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

8. COMMITTEE REPORTS

None

9. ACTION ITEMS

A. Consideration, discussion, and possible approval of an Intergovernmental Agreement (IGA) between the Town of Tusayan and the Tusayan Fire District for the purchase of a ladder fire truck

Manager Ryall gave an overview of the IGA with the Tusayan Fire District for the purchase of a ladder fire truck. She stated that the amount is listed as \$38,000 to cover any additional fees beyond the \$35,000 estimate for sale in the bidding process. She also stated that Line Item 5 on Page 2 was added today stating that the District is not required by this IGA to provide service outside its boundaries.

Councilmember Rueter made a motion to approve the IGA with the Tusayan Fire District with the addition of Line Item 5. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

B. Consideration, discussion, and possible adoption of Municipal Code Chapter 13 (Parks & Recreation)

Manager Ryall explained that this item is only to adopt the final draft of Chapter 13 which was reviewed and edited in Council Workshops.

Councilmember Rueter made a motion to adopt Chapter 13 of the Municipal Code. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

10. DISCUSSION ITEMS

A. Update from Lt. Jim Coffey of the Coconino County Sheriff's Department

Lt. Coffey was not able to attend due to an emergency.

11. TOWN MANAGER'S REPORT

- To prepare for requesting Community Development Block Grant funds, Manager Ryall received quotes for pre-fabricated restrooms for the park for \$45,000 for one stall of each (Men & Women).
- NI Solutions has been here for the last 2 days. They have met with the Forest Service, the School District, the Airport, and Arizona Public Service. We will also meet with Xanterra, Grand Canyon National Park, and the North Country Health Clinic. We are on track with the project and expect it to be complete by May 17, 2013.
- The employee housing units are almost complete. More dirt and gravel were delivered today. A final walk-through will be completed soon. Mayor Bryan also stated that Manager Ryall will be moving from the rental in Valle to the unit here soon and the Town will provide basic necessities to furnish it.

12. FUTURE AGENDA ITEMS

The following items were added to the Future Agenda Items List:

- The Council Retreat will be on March 19, 2013 in the Thunderbird Room in Grand Canyon National Park from 8:30am-5pm
- There will be a decision on the possible appointment of a Planning and Zoning Commissioner in April.

13. COUNCIL MEMBERS' REPORTS

Councilmember Rueter, as Council Liaison to the Community Park, has had some discussions with members of the Grand Canyon School Board as budgeting approaches. He will also attend a municipal bonding seminar in Phoenix next week put on by the League of Arizona Cities and Towns.

14. MAYOR'S REPORT

- The Mayor attended a Greater Arizona Mayors' Association meeting 3/5/13 and received updates on:
 - The Arizona Transaction Privilege Tax legislation.
 - The Arizona Department of Revenue (AZDOR) is requiring audits to be completed by AZDOR employees, not 3rd party contractors; however, they are very far behind.
 - Construction Sales Tax is still an issue.
 - There is a House Bill concerning State Parks funding which may be an issue.
- The Mayor attended a regional council meeting of the Northern Arizona Council of Governments. There is a tourism conference in Page next week. The Mayor cannot attend so notified the other Council members in case they choose to attend.

- The Coconino Plateau Water Advisory Council will attend a meeting here in April.
- There is a new uranium mine application (Wate Pipe Site) for an area on State Trust Land near the Havasupai and Hualapai Reservations. The Reservations, Tusayan, and Coconino County have not yet been notified. We are requesting an extension of the comment period.

14. DISCUSSION OF THE STILO DEVELOPMENT PROJECT AND OPTIONS FOR REVERTING ZONING PURSUANT TO THE TERMS CONTAINED IN THE PRE-ANNEXATION DEVELOPMENT AGREEMENT (PADA)

Councilmember Rueter recused himself from this agenda item and left the meeting at 6:34pm since he is employed by Camper Village.

At 6:34pm Councilmember Sanderson made a motion to take a 5 minute break and then move the Council into Executive Session. Vice Mayor Montoya seconded the motion and it passed on unanimous vote.

At 6:39pm the Council reconvened in executive session.

15. MOTION TO ADJOURN

At 8:25pm Councilmember Sanderson made a motion to exit the executive session and adjourn the Council meeting. Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

ATTEST:

Greg Bryan, Mayor

Date

Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on March 6, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 14th day of March, 2013.

Town Clerk